



Wales HIGH SCHOOL

HEADTEACHER: MR. G. DI'IASIO

NL/LFY/KE

February 2020

Dear Parent/Guardian

Sixth Form Professional Interview Evening – Tuesday, 3rd March 2020 - 6.30pm-8.30pm

You may be aware that in recent years we have run a Lower Sixth Professional Interview Evening (PIE) which has been much appreciated by students and their parents. The evening involves students undergoing a professional interview with a local employer after providing their Curriculum Vitae (CV) for scrutiny, and receiving impartial feedback on their interview technique and CV.

We must insist that students make the evening a priority over work and leisure commitments, as we feel it is a very important part of the learning process. The school invites professionals from many areas of employment to give up their own time to take part and give our students that all important edge in employment and university interviews.

The aim prior to the evening is:

- * To raise student awareness of the purpose of thorough preparation and constructing a detailed Curriculum Vitae, enabling them to display their best qualities both on paper and in person.

The aims of the evening are:

- * To enable each Sixth Form student to experience a professional interview and to create a realistic situation with the use of interviewers from industry, commerce and the public sector.
- * To raise awareness of the importance of correct actions and appropriate communication during an interview and to receive feedback on how to improve their interview technique and CV.

Wales High School is unique in offering such an opportunity and we are very grateful for the support from parents to facilitate such an event to take place. If you feel that your son/daughter is unable to take part in the Professional Interview Evening, please could you make contact with me or Mrs Brown (Head of Careers Education and Guidance) via email:

nl@waleshigh.com

sbr@waleshigh.com

By agreeing to your son/daughter taking part in PIE you are consenting to their contact details being shared with their interviewer, if you have any concerns about this please let us know.

Yours sincerely

Mrs N Lockyer
Sixth Form Associate

Mrs S Brown
Head of Careers Education & Guidance